



**THE BOARD OF DIRECTORS OF PRESTONWOOD FOREST MAINTENANCE ASSOCIATION, INC. HELD ITS REGULAR MEETING ON THURSDAY, JANUARY 5, 2012 AT 7:00 P.M. AT 13800 PRESTONWOOD FOREST DR., HOUSTON, TEXAS.**

**ESTABLISHMENT OF QUORUM** – Quorum was established with the following Directors present: President Alan Massey, Vice President Mark White, Treasurer Richard Hixon, Secretary Gloria Goodwin, Director Shannon Stiner, Director Tom Twichell, Director Chris Brunzman; Director Levy Bouligny; and Director Steve Jackson. High Sierra Management representative present was Sherri Carey.

**CALL TO ORDER/ADOPTION OF AGENDA** – The Meeting was called to order at 7:00 pm and the agenda was adopted as written.

**PRECINCT 4 PATROL REPORT** – Precinct 4 Constable Patrol Officers presented the monthly patrol report. The officers discussed the success of patrol throughout Nite of Lites and reviewed the call reports from the past month.

**MINUTES** – The minutes of the December 1, 2011 regular meeting were presented to the Board for review. A motion was made by Director Twichell and seconded by Secretary Goodwin to approve the minutes as written. The motion was unanimously approved by Board members present.

**FINANCIAL REPORT** – The management company presented a summary of the December 2011 financial report and advised that the Association is currently 98% collected for 2011 dues and has received roughly 87% of the 2012 dues prior to year end.

#### **ANNOUNCEMENTS**

President Massey made the following announcements:

- Monthly financials and Board meeting minutes are posted on the website
- 2012 Annual Meeting Nominating Committee is being formed and interested members should contact the management company
- Newly adopted policies required by 2011 State legislation will be posted on the website
- Reminder that 2012 assessments are due by January 31, 2012

Treasurer Hixon advised of continued efforts being made by the Prince of Peace Catholic Church to deter parking issues on the community street that borders their facility. Treasurer Hixon publicly expressed the Board and community's thanks for the Church's efforts and cooperation.

#### **COMMITTEE REPORTS**

**Tennis** – Secretary Goodwin advised of minor windscreen repairs needed on court I.

**Clubhouse** – Director Brunzman reported that holiday rentals have increased and publicly thanked Mr. Grape for decorating the clubhouse for the holidays.

**Pools** – Director Jackson advised of a minor leak in the pump room at pool I that needs repair. Director Jackson also advised that bids are being solicited for the replastering of both pools.

**Landscape** – Director Stiner advised of minor irrigation repairs being addressed.

**Trash Removal/Pest Control** – Director Bouligny provided an update of trash cart repairs and that the number of reports has steadily decreased.

**Deed Restrictions** – Treasurer Hixon provided an update of violations being addressed and answered homeowner questions from the floor.

**Security** – Director Twichell reiterated the favorable response from the community regarding the additional patrol officers utilized to control traffic during the Nite of Lites.

**Communications** – No report at this time.

**OLD BUSINESS** – No Old Business at this time.

**NEW BUSINESS** – No New Business at this time.

**ADJOURNMENT** – There being no further business to come before the Board, the general meeting was adjourned at 7:40 p.m. The next meeting date was set for February 2, 2012 beginning at 7:00 p.m.