



Prestonwood Forest Maintenance Association

BOARD OF DIRECTORS - OPEN MEETING

JANUARY 21, 2021

AGENDA

- I. CALL TO ORDER/CONFIRMATION OF QUORUM**
- II. CONSTABLE REPORT**
- III. FINANCIAL REPORT**
- IV. ANNOUNCEMENTS**
 - A. 2020 Election - Update
 - B. Community Events Schedule
 - C. Security Concerns
 - D. Deed Restriction Enforcement
 - E.
- V. HOMEOWNER FORUM (1 HOUR TIME LIMIT)**
- VI. COMMITTEE REPORTS**
 - A. Tennis
 - B. Clubhouse
 - C. Pools
 - D. Landscape
 - E. Trash Removal/Pest Control
 - F. Communications
- VII. NEW BUSINESS**
- VIII. ADJOURN – Next Open Meeting 02.11.21**
- IX. EXECUTIVE SESSION**



Prestonwood Forest Maintenance Association

BOARD OF DIRECTORS - OPEN MEETING

FEBRUARY 25, 2021

AGENDA

- I. CALL TO ORDER/CONFIRMATION OF QUORUM**
- II. CONSTABLE REPORT**
- III. FINANCIAL REPORT**
- IV. ANNOUNCEMENTS**
 - A. Community Events Schedule – Committee Organizational Meeting
 - B. Deed Restriction Enforcement
 - C. Homeowner Landscape Restoration
 - D. New Owner Meet & Greet
- V. HOMEOWNER FORUM (1 HOUR TIME LIMIT)**
- VI. COMMITTEE REPORTS**
 - A. Tennis
 - a. Light Repairs
 - B. Clubhouse
 - C. Pools
 - a. Lifeguard Contract – RFP for Bidding
 - D. Landscape
 - a. Bid Review
 - E. Trash Removal/Pest Control
 - F. Communications
- VII. NEW BUSINESS**
- VIII. ADJOURN – Next Open Meeting 03.18.21**
- IX. EXECUTIVE SESSION**
 - A. DR Enforcement – Attorney Referrals
 - B. Collections Updates
 - C. ACC Approval



Prestonwood Forest Maintenance Association

BOARD OF DIRECTORS - OPEN MEETING

MARCH 18, 2021

AGENDA

- I. CALL TO ORDER/CONFIRMATION OF QUORUM**
- II. CONSTABLE REPORT**
- III. FINANCIAL REPORT**
- IV. ANNOUNCEMENTS**
 - A. Community Events – Committee Organizational Meeting Update
 - B. Deed Restriction Enforcement
 - C. Homeowner Landscape Restoration
- V. HOMEOWNER FORUM (1 HOUR TIME LIMIT)**
- VI. COMMITTEE REPORTS**
 - A. Tennis
 - a. Light Repairs - Update
 - B. Clubhouse
 - a. Re-Opening for Rentals – Waiver Draft
 - C. Pools
 - a. Lifeguard Contract – Bids
 - D. Landscape
 - a. Pending Projects
 - b. Contract Review
 - E. Trash Removal/Pest Control
 - F. Communications
- VII. NEW BUSINESS**
- VIII. ADJOURN – Next Open Meeting 04.15.21**
- IX. EXECUTIVE SESSION**
 - A. DR Enforcement – Attorney Referrals
 - B. Collections Updates – Attorney Referrals
 - C. ACC Approvals



Prestonwood Forest Maintenance Association

BOARD OF DIRECTORS - OPEN MEETING

APRIL 15, 2021

AGENDA

- I. CALL TO ORDER/CONFIRMATION OF QUORUM**
- II. CONSTABLE REPORT**
- III. APPROVED MINUTES – 03.18.21**
- IV. FINANCIAL REPORT**
- V. ANNOUNCEMENTS**
 - A. Community Events – Committee Organizational Meeting Update
 - 1. Garden Club – Proposed Charter
 - B. Deed Restriction Enforcement – Updates
 - C. Affordable Housing Project
 - D. 2021 Annual Meeting
- VI. OPERATIONS REPORTS**
 - A. Tennis
 - a. Light Repairs – Update
 - b. Court Repairs
 - B. Clubhouse
 - a. HVAC Service
 - b. Pressure Washing
 - c. Light Repairs
 - C. Pools
 - a. Lifeguard Contract Bids (*further review in Executive Session*)
 - b. Swim Team Facilities Use Agreement - Finalize
 - D. Landscape
 - a. Bids (*further review in Executive Session*)
 - E. Trash Removal/Pest Control
 - F. Communications
- VII. HOMEOWNER FORUM (30 MIN TIME LIMIT)**
- VIII. NEW BUSINESS**
- IX. ADJOURN – Next Open Meeting 04.15.21**
- X. EXECUTIVE SESSION**
 - A. Constable Patrol
 - B. Proposed By Law Revisions
 - C. DR Enforcement – Attorney Referrals
 - D. Collections Updates – Attorney Referrals
 - E. ACC Approvals
 - F. Flood Insurance Renewals
 - G. Landscape Bids
 - H. Lifeguard Bids

ADJOURN



Prestonwood Forest Maintenance Association

EXECUTIVE BOARD OF DIRECTORS MEETING

JUNE 17, 2021

AGENDA

I. CALL TO ORDER - Confirmation of a Quorum

II. Approve Annual Meeting Minutes

III. Financial & Treasurers Report

- May 2021
- Draft 2020 Audit Report
- Collections

IV. Administrative

- Officer & Director Positions
- Board Member Resignation/Appointment
- Open/Executive Meeting Schedule
- Lawsuit Threat Update
- Community Events
 - July 4th Parade & Picnic
 - Proposed Community Garage Sale

V. Contracts/Bids/Maintenance

- Pool Facilities
 - Pool 2 – Plaster Repair Update
 - Pool 1 – Front Gate Replacement
 - Surveillance Camera Replacements
 - Walkway Repairs
- Clubhouse
- Landscape
- Tennis Courts
- Security
 - Update on Schedule Change
- Trash
- Pest Control

VI. Deed Restrictions/ACC

- 2021 Legislative Changes
- Fence Guidelines
- Street Parking
- Composting Issue

VII. New Business

VIII. Adjourn



Prestonwood Forest Maintenance Association

EXECUTIVE BOARD OF DIRECTORS MEETING

JULY 22, 2021

AGENDA

- I. CALL TO ORDER - Confirmation of a Quorum**
- II. Approve Meeting Minutes June 2021**
- III. Financial & Treasurers Report**
 - June 2021
 - Draft 2020 Audit Report
 - Collections Update
- IV. Administrative**
 - Officer & Director Positions
 - Board Member Resignation/Appointment
 - Open/Executive Meeting Schedule - Update
 - Community Events
 - Proposed Community Garage Sale
 - End of Summer Movie Night at the Pool
 - Fall Festival
 - Night of Lites
- V. Contracts/Bids/Maintenance**
 - Pool Facilities
 - Pool 2 – Plaster Repair Bids – Forthcoming
 - Pool 1 – Front Gate Replacement
 - Surveillance Camera Replacements
 - Walkway Repairs – PENDING
 - Pool Facility Cleaning Duties
 - Lifeguard Staffing
 - Clubhouse
 - Landscape
 - Tennis Courts
 - Security
 - Trash
 - Pest Control
- VI. Deed Restrictions/ACC**
 - 2021 Legislative Changes
 - Fence Guidelines
 - Street Parking
 - Composting Issue - Update
- VII. New Business**
- VIII. Adjourn**



Prestonwood Forest Maintenance Association

EXECUTIVE BOARD OF DIRECTORS MEETING

SEPTEMBER 16, 2021

AGENDA

- I. CALL TO ORDER - Confirmation of a Quorum**
- II. Approve Meeting Minutes August 2021**
- III. Financial & Treasurers Report**
 - August 2021
 - Collections Update
 - 2022 Budget Preparation
 - Wish List
- IV. Administrative**
 - Community Events
 - Fall Festival
 - Night of Lites
 - 2021 Legislative Policies – Update
 - Homeowner Correspondence – County Petitions Update
 - Youth Tennis League
- V. Contracts/Bids/Maintenance**
 - Pool Facilities
 - Pool 2 – Plaster Repair Bids
 - Pool 1 – Front Gate Replacement - Tabled to Budget
 - Surveillance Cameras - Update
 - Walkway Repairs – PENDING
 - Clubhouse
 - Landscape
 - Cul-De-Sac Landscaping
 - Commercial Property Maintenance at end of Thetford - Update
 - Tennis Courts
 - TC 1 - Observation Deck Repair Bids/Area Renovation
 - Security
 - Trash
 - Pest Control
- VI. Deed Restrictions/ACC**
 - Monthly Inspection Report
- VII. New Business**
- VIII. Adjourn**



Prestonwood Forest Maintenance Association

EXECUTIVE BOARD OF DIRECTORS MEETING

OCTOBER 21, 2021

AGENDA

- I. CALL TO ORDER - Confirmation of a Quorum**
- II. Approve Meeting Minutes August 2021**
- III. Financial & Treasurers Report**
 - September 2021
 - Collections Update
 - 2022 Budget Preparation - Update
 - Wish List
- IV. Administrative**
 - Community Events
 - Fall Festival - Update
 - Night of Lites
 - Homeowner Correspondence – County Petitions Update
 - Youth Tennis League – Update
 - Draft Forms
- V. Contracts/Bids/Maintenance**
 - Pool Facilities
 - Pool 2 – Plaster Repair
 - Pool 1 – Front Gate Replacement
 - Surveillance Cameras - Update
 - Walkway Repairs – PENDING
 - Clubhouse
 - Landscape
 - Cul-De-Sac Landscaping - Update
 - Commercial Property Maintenance at end of Thetford – Update
 - Proposed Budgetary Items for 2022
 - Tennis Courts
 - TC 1 - Observation Deck Repair Bids
 - TC 1 – Temporary Repairs
 - Security
 - Trash
 - Pest Control
- VI. Deed Restrictions/ACC**
 - Monthly Inspection Report
- VII. New Business**
- VIII. Adjourn**



Prestonwood Forest Maintenance Association

EXECUTIVE BOARD OF DIRECTORS MEETING

NOVEMBER 18, 2021

AGENDA

- I. CALL TO ORDER - Confirmation of a Quorum**
- II. Approve Meeting Minutes – October 2021**
- III. Financial & Treasurers Report**
 - October 2021
 - Collections Update
- IV. Administrative**
 - Community Events
 - Night of Lites
 - Block Captains
 - Homeowner Correspondence – County Petitions Update
 - Youth Tennis League – Update
- V. Contracts/Bids/Maintenance**
 - Pool Facilities
 - Pool 2 – Plaster Repair Update
 - Pool 1 – Front Gate Replacement Update
 - Surveillance Cameras - Update
 - Walkway Repairs – Update
 - Clubhouse
 - Landscape
 - Cul-De-Sac Landscaping - Update
 - Commercial Property Maintenance at end of Thetford – Update
 - Tennis Courts
 - TC 1 - Observation Deck Repair Update
 - TC 1 – Temporary Repairs Update
 - Security
 - Trash
 - Pest Control
- VI. Deed Restrictions/ACC**
- VII. New Business**
- VIII. Adjourn**