



THE OPEN AND EXECUTIVE SESSION OF THE PRESTONWOOD FOREST MAINTENANCE ASSOCIATION, INC. BOARD OF DIRECTORS MEETING JUNE 17, 2021 was called to order at 7:00 p.m. for the purpose of reviewing operating business and Executive matters.

ESTABLISHMENT OF QUORUM – Quorum was established with the following Directors present; Larry Hogan, Pete Lugo, Ernesto Avellaneda, Vicki Jackson, Chris Collins, Jim Scott and Guadalupe Ramirez. Absent members were Chris Collin, Erin Stapleton and Pete Kurz. High Sierra Management representative present was Sherri Carey.

RESIGNATION

The Board was presented a letter from Erin Stapleton resigning from his Board position due to the sale of his home in the community.

CONSTABLE REPORT

Constable patrol representatives were present to provide a report for May 2021. Questions were answered from the floor. Also discussed was an update regarding the patrol hours change request.

FINANCIAL REPORT

The financial report for the month ending May 31, 2021 was presented to the Board for review. Management also presented the draft 2020 audit for review. Approval or changes were tabled until the next meeting to allow additional time for review.

BOARDS OFFICER/DUTY ASSIGNMENTS

The Board discussed officer and duty assignments and agreed to table until the next meeting when all members can be present. A motion was also made from the floor to extend the current officer positions until the next meeting. Seconded and carried. The Board also discussed possible appointments to the now open position. Further review and discussion will be held at the next meeting.

CONTRACTS, MAINTENANCE AND BIDS

Repairs and Maintenance – Management presented the updated work order report and additional items discussed were as follows:

- Dog bags needed
- pool II plaster repair schedule
- entry monument pressure washing and paint touch ups
- Schedule meeting with landscaper to review additional maintenance needed and status of improvements already approved
- Light repairs needed around clubhouse
- Mosquito fogging increase
- Investigate possible changes to culdesac islands
- Schedule repairs to the walkway between the clubhouse and TC 1
- Obtain pricing to update surveillance camera system at both facilities

PENDING BUSINESS

Legal Action Notice – Management provided an update from Association counsel pertaining to the legal demand received from 1093047401 and the response provided. Since there has been no further response from opposing counsel, the Association’s attorney is closing their file.

COLLECTIONS

Management provided an update for assessment collections and attorney status. Management advised that demand letters advising of trash suspension has been sent to all delinquent members and further update will be provided at the next meeting.

DEED RESTRICTIONS

The deed restriction and attorney action update reports were provided to the Board for review. The Board discussed how landscape repairs should be pursued after providing ample time to recover from the freeze event earlier this year. The Board agreed that management should focus on separate landscape issues and prepare helpful information to publish on the website and in the newsletter. The Board also discussed the ongoing increase of commercial vehicles being parked in the community, as well as personal vehicle street parking issues. Management will monitor and pursue further to determine the most frequent types of violations needing to be addressed specifically.

COMMUNITY EVENTS

The Board discussed the upcoming Independence Day Parade and Picnic to be held on July 3, 2021. Duties were assigned and further review of events for the remainder of the year will be held at the next meeting.

There being no further business to come before the Board, a motion was made to adjourn at 9:45 p.m. The motion was unanimously approved by the Board members present.