



**THE OPEN AND EXECUTIVE SESSION OF THE PRESTONWOOD FOREST MAINTENANCE ASSOCIATION, INC. BOARD OF DIRECTORS MEETING APRIL 21, 2022** was called to order at 7:08 p.m. for the purpose of reviewing operating business and Executive matters.

**ESTABLISHMENT OF QUORUM** – Quorum was established with the following Directors present; Jesse Burgos, Pete Kurz, Jim Scott, Vicki Jackson, Guadalupe Ramirez and Ernesto Avellaneda. Absent members were Pete Lugo and Chris Collins. High Sierra Management representative present was Sherri Carey. Homeowners were also invited to join the meeting in person and through online telecommunications.

### **CONSTABLE REPORT**

Constable patrol representatives were present to provide a report for March 2022 and answered questions from the floor.

### **MINUTES**

The Board of Directors meeting minutes of the March 18, 2022 meeting were presented for review. A motion was made and seconded from the floor to approve the minutes as written. The motion was unanimously approved by the Board members present.

### **FINANCIAL REPORT**

The financial report for the month ending March 31, 2022 was presented to the Board for review. Also discussed were the current legal collections and delinquency statuses. The Board also discussed impending trash suspensions being addressed with delinquencies.

### **ADMINISTRATIVE**

- Community Events – The Board discussed plans for the upcoming July 4<sup>th</sup> event and parade, as well as the upcoming Block Captains meeting.
- 2022 Annual Meeting – The membership was advised that the Board Nominating Committee is seeking any interested volunteers to be placed on the ballot for the annual meeting schedule for May 2022. Also advised were the three incumbent Board candidates, Pete Lugo, Jesse Burgos and Ernesto Avellaneda, currently on the election ballot. Management will be sending formal notice of the annual meeting to all members on May 1, 2022.

### **CONTRACTS, MAINTENANCE AND BIDS**

Repairs and Maintenance – Management presented the updated work order report and additional items discussed were as follows:

- Culdesac Landscaping – Management advised that scheduling for culdesac renovations has begun and the project should begin in the next two weeks.
- Tennis Court 1 – Removal of the deteriorated observation decking will begin in mid May.
- Options for installation of additional shade covers for both pool facilities were provided and the project will be considered in the 2023 budget.
- 2022 Pool Schedules – Management presented the final pool schedules to the Board for review, Management has also schedule a meeting with the lifeguard company for pool I prior to opening to discuss operational expectations.

- Issue work order to add an additional stringer along the bottom of the tennis court 1 fencing where needed.
- Issue work order to remove graffiti on electrical boxes at tennis court 1.
- Monitor irrigation schedule on the Glenclyffe side of the clubhouse lawn.
- Increase mosquito fogging schedule to twice per week until further notice.

### **PENDING BUSINESS**

Apartment Construction – Management provided an update received from Representative Sam Harliss’s office advising that many oppositions letters have been received and no decision has been made as of yet by the Housing Board. Management will send additional updates as they are received and also send a reminder to all residents that the opposition letter submission deadline is June 6, 2022. Residents present requested management send additional email blast reminders to increase participation.

### **DEED RESTRICTIONS**

The deed restriction and attorney action update reports were provided to the Board for review.

There being no further business to come before the Board, a motion was made to adjourn at 8:15 p.m. The motion was unanimously approved by the Board members present.