



THE OPEN SESSION OF THE PRESTONWOOD FOREST MAINTENANCE ASSOCIATION, INC. BOARD OF DIRECTORS MEETING June 22, 2022 was called to order at 7:04 p.m. for the purpose of reviewing operating business and Executive matters.

ESTABLISHMENT OF QUORUM – Quorum was established with the following Directors present; Jesse Burgos, Pete Kurz, Jim Scott, Vicki Jackson, Guadalupe Ramirez, Ernesto Avellaneda, Pete Lugo and Chris Collins. High Sierra Management representative present was Sherri Carey. Homeowners were also invited to join the meeting in person and through online telecommunications.

CONSTABLE REPORT

Constable patrol representatives were present to provide a report for May 2022 and answered questions from the floor. Vice President Kurz also recapped the recent meeting held with Constable patrol supervisors and several Board members for the purpose of discussing ongoing questions and concerns regarding patrol reports and hours. The Board agreed that Director Ramirez will communicate recommended patrol hours changes to the supervisor for further discussion and review at the next meeting.

MINUTES

The Board of Directors meeting minutes of the April 21, 2022 meeting were presented for review. A motion was made and seconded from the floor to approve the minutes as written. The motion was unanimously approved by the Board members present.

The minutes of the May 2022 Annual Meeting of the Membership were presented to the Board for review. A motion was made and seconded from the floor to approve the minutes as written. The motion was unanimously approved by the Board members present.

FINANCIAL REPORT

The financial report for the month ending May 31, 2022 was presented to the Board for review. Also discussed were the current legal collections and delinquency statuses. The Board also discussed impending trash suspensions being addressed with delinquencies certified demand letters.

ADMINISTRATIVE

- Community Events – The Board discussed plans for the upcoming July 4th event and parade, as well as the upcoming Block Captains meeting.
- Apartment Construction – Management provided an update received from Representative Sam Harliss's office advising that many oppositions letters have been received but that the decision made after the June 6 Housing Board meeting has not yet been received but will be provided as soon as it is made available.
- ACC Committee Appointment – The Board had previously been provided all of the volunteer candidate submissions received for review. After further discussion, a motion was made and seconded to formally appoint homeowner members Caren Green, Marlow Thomas and James Pinedo to the ACC Committee for the term of one year. The motion was unanimously approved by the Board members present. Management will schedule a training and process review meeting with the committee members prior to their assuming the duties.

- PFMUD Board Member Deryl York was present to discuss ways to communicate the Association and MUD's joint concerns regarding ongoing improvements needed to the County trail system adjacent to the community to the new Pct. 3 Commissioner and would the Association Board agree to support the need by writing a formal letter requesting a meeting. Mr. York will send proposed wording to the Board Association Board for review and further discussion will be held at the next meeting.

CONTRACTS, MAINTENANCE AND BIDS

Repairs and Maintenance – Management presented the updated work order report and additional items discussed were as follows:

- Culdesac Landscaping – Management advised that culdesac renovations have not yet been completed and changes are currently being discussed with the landscape contractor based on recommendations received from industry professionals. Also discussed were concerns regarding the current landscape contractor's performance and timeliness with the project. Secretary Collins will work with management to monitor and determine needed changes in expectations.
- Options for installation of additional shade covers for both pool facilities were provided and the project will be considered in the 2023 budget.
- Monitor irrigation schedule on the Glencliffe side of the clubhouse lawn.
- Order replacement deep end rope for pool 1.
- Board members will continue ongoing discussions regarding the specifications needed for the construction of the proposed practice board for tennis court 1.
- Create plan for improvements to dead shrub line along the side fence at pool 1.

PENDING BUSINESS

DEED RESTRICTIONS

The deed restriction and attorney action update reports were provided to the Board for review.

There being no further business to come before the Board, a motion was made to adjourn to Executive Session at 8:15 p.m. The motion was unanimously approved by the Board members present.

EXECUTIVE SESSION

THE EXECUTIVE SESSION OF THE PRESTONWOOD FOREST MAINTENANCE ASSOCIATION, INC. BOARD OF DIRECTORS MEETING June 22, 2022 was called to order at 8:25 p.m. for the purpose of APPOINTING Board Officers and Duties for the next year.

ESTABLISHMENT OF QUORUM – Quorum was established with the following Directors present; Jesse Burgos, Pete Kurz, Jim Scott, Vicki Jackson, Guadalupe Ramirez, Ernesto Avellaneda, Pete Lugo and Chris Collins. High Sierra Management representative present was Sherri Carey.

BOARD OFFICER & DUTY ASSIGNMENTS

The floor was opened for Board Officer nominations and Duty Assignments. A motion was made, seconded and unanimously approved to appoint the following Director assignments:

<u>Officers</u>
President
Vice President
Secretary
Treasurer
Director
Director
Director
Director
Director

<u>Directors</u>
Pete Lugo
Pete Kurz
Chris Collins
Larry Hogan
Jesse Burgos
Vicki Jackson
Guadalupe Ramirez
Ernesto Avellaneda
Jim Scott

<u>Directorships/Liaisons</u>
Clubhouse and Clubhouse Rental
Deed Restrictions/ACC
Landscape
Pool Facilities
Security
Tennis Courts and Court Rentals
Waste Collection
Community Events/Committees
Message Boards
Nominating Committee
Prestonwood Press/Website

LEAD	BACK-UP
Ernesto Avellaneda	Jesse Burgos
Pete Kurz	Jim Scott
Chris Collins	Jesse Burgos
Vicki Jackson	Ernesto Avellaneda
Guadalupe Ramirez	Pete Lugo
Ernesto Avellaneda	Guadalupe Ramirez
HSM	N/A
Guadalupe Ramirez	Jesse Burgos
Pete Lugo	Larry Hogan
Jim Scott	Pete Kurz
Vicki Jackson	HSM

There being no further business to come before the Board, the Executive meeting was adjourned at 9:05 pm.