



**THE OPEN SESSION OF THE PRESTONWOOD FOREST MAINTENANCE ASSOCIATION, INC. BOARD OF DIRECTORS MEETING JANUARY 19, 2023** was called to order at 7:00 p.m. for the purpose of reviewing operating business and Executive matters.

**ESTABLISHMENT OF QUORUM** – Quorum was established with the following Directors present; Jesse Burgos, Pete Kurz, Jim Scott, Ernesto Avellaneda, Larry Hogan, Pete Lugo, Guadalupe Ramirez and Chris Collins. Absent members was Vicki Jackson. High Sierra Management representative present was Sherri Carey. Homeowners were also invited to join the meeting in person and through online telecommunications.

### **CONSTABLE REPORT**

Constable patrol representatives were present to provide a report for December 2022 and answered questions from the floor. The Board also discussed the recent change in patrol hours Sunday through Thursday 2pm-10pm to accommodate a request made by the current patrol officer.

### **MINUTES**

The Board of Directors meeting minutes of the November 2022 meeting were presented for review. A motion was made and seconded from the floor to approve the minutes as presented. The motion was unanimously approved by the Board members present.

### **FINANCIAL REPORT**

The financial report for the month ending December 31, 2022 was presented to the Board for review. Also discussed were the current legal collections and delinquency statuses. Management also advised that the 2022 tax return and audit are in progress and further information will be provided when received.

### **ADMINISTRATIVE**

- Community Events – The Board discussed plan for the following upcoming events:
  - Easter Egg Hunt – Mrs. Ramirez is looking for a new volunteer to coordinate this event and will provide an update at the next meeting.
  - Independence Day – event scheduled for July 4, 2023
  - Fall Festival – Scheduled for October 7, 2023
  - Nite of Lites – Scheduled for December 9 – December 31, 2023
  - Movie Night – A request from resident/community realtor, Melissa Burgos, to sponsor and coordinate a family movie night in April was presented to the Board. The event will not require any funding from the Association but will involve use of the community facilities. The Board approved the event.
- Commercial Vehicle Parking – Management advised that pursuit of the needed signatures to complete the petition to Harris County is ongoing and further information will be provided at the next meeting.
- Block Captains – Current Block Captain coordinator and Prestonwood Press Distribution Coordinator, Bonnie Oneill, advised the Board she would be retiring from her volunteer obligations and a replacement would need to be found as soon as possible. The Board thanked Mrs. Oneill for her years of service the community. Management will post a notice in the next Press and eNews to facilitate interest in the position. Mrs. Ramirez also advised that plans are being finalized to schedule the 2023 Block Cxaptain meetings

and proposed projects to be pursued.

- ACC Committee – Management provided a request from resident Dave Regitz to be considered for appointment to the exiting ACC committee. A motion was made from the floor to approve the appointment of Dave Regitz to the ACC Committee. Seconded and carried.

### **CONTRACTS, MAINTENANCE AND BIDS**

Repairs and Maintenance – Management presented the updated work order report and additional items discussed were as follows:

- Culdesac Landscaping – Management advised that revisions to the culdesac renovations have been completed and the remainder of the tree installations will take place at such time as the weather allows in early March.
- Pool Schedules – Management will prepare the proposed 2023 operating schedules for Board review at the next meeting.
- Lifeguard Contract – Management advised that bids are being solicited for the upcoming season and further information will be provided when received.
- Landscaping – Management presented a report from Monarch Landscaping providing details of plant material damaged in the recent winter freeze event. The Board agreed to delay any plant material replacement until early March to avoid any additional loss from potential freezing temperatures through February.
- Tennis Courts – Management presented bids for court repairs and damaged windscreen replacements to the Board for review. A motion was made from the floor to approve the bids from Classic Sports for windscreen replacement and court repair totaling \$3,944.00. Seconded and carried.

### **DEED RESTRICTIONS**

The deed restriction and attorney action update reports were provided to the Board for review. Management provided information regarding ongoing violations ready for further legal action.

There being no further business to come before the Board, a motion was made to adjourn at 9:10 p.m. The motion was unanimously approved by the Board members present.