



**FORMAL NOTICE OF THE 2018 ANNUAL MEETING
OF THE MEMBERS OF THE
PRESTONWOOD FOREST MAINTENANCE ASSOCIATION**

DATE: Thursday May 3, 2018
TIME: 7:00 P.M.
PLACE: Clubhouse - 13702 Prestonwood Forest Drive

This is the formal notification to all Members of the Prestonwood Forest Maintenance Association Annual Meeting to follow the below agenda:

AGENDA

- Call to Order and Establish a Quorum
- Review and Approve Agenda and Previous Minutes
- Nomination of Candidates from the Floor
- Introduction of all Nominees
- Election of Directors – Four Director Positions-three year terms
- Constable's Report
- Announcements
- Homeowner Forum
- Committee Reports
- Financial Report
- Old Business
- New Business
- Election Results
- Next Board Meeting Date – June 7, 2018 7:00 p.m.
- Adjournment of Annual Meeting by 9:00 p.m.

A QUORUM OF 10% OF THE MEMBERSHIP REPRESENTED IN PERSON OR BY PROXY IS REQUIRED TO FORMALLY CONDUCT THE BOARD ELECTION. IF A QUORUM IS NOT ACHIEVED, THE ELECTION WILL BE CONTINUED THROUGH THE MAIL OR ONLINE. You are entitled to one (1) vote per lot. The Nominating Committee has confirmed two incumbent Board members will be seeking re-election to the Board. The floor will also be opened for further nominees at the meeting pursuant to the governing documents and write in nominations are allowed on the enclosed absentee ballot and the online absentee ballot. If you are unable to attend the meeting and wish to submit your proxy for quorum purposes or submit an absentee ballot, please complete one of the enclosed forms and deliver it to the assignee, an Association Director or mail/fax/email to the addresses listed on the forms. **We have also established a convenient online process for you to submit a proxy or absentee ballot by logging on to www.highsierramanagement.com and selecting "Association Websites" in the top right hand corner and then following the quick registration process, after which will direct you to the Association page.** Proxies and absentee ballots will also be accepted prior to the meeting being called to order.

PRESTONWOOD FOREST MAINTENANCE ASSOCIATION, INC.
2018 ANNUAL MEETING OF MEMBERS
ELECTION OF DIRECTORS
ABSENTEE/ELECTRONIC BALLOT NOTIFICATION
Annual Meeting Scheduled for May 3, 2018

By casting your vote via absentee/electronic ballot you will forgo the opportunity to consider and vote on any additional Board of Director Candidate nominated from the floor at the meeting, if a quorum is obtained and the meeting is held. If you desire to retain this ability, please attend the meeting in person or appoint a proxy in your absence. You may submit an absentee/electronic ballot and later choose to attend the meeting in person, in which case any in person vote will prevail. The electronic version of the below absentee ballot and enclosed proxy information can be found on the management website by logging on to www.highsierramanagement.com. You will then find the *2018 Annual Meeting-Election of Directors Online Absentee Ballot* or *2018 Annual Meeting-Proxy* in the "Resident Services" section of the site, under "Online Forms." Should the required quorum of members not be achieved for the initial meeting, all ballots and proxies received will count toward any continuance thereof.

I (We) hereby cast our vote for election to the Board of Directors of Prestonwood Forest Maintenance Association, Inc. Due to the fact that Candidate nominations can be taken from the floor at the meeting, the ballot available at the Annual Meeting is subject to change. Write in candidates will be accepted and formally nominated at the meeting but they must be a qualified owner of property within the Association. If a written in candidate's formal ownership cannot be verified, the write in nomination will be disqualified. There are four (4) positions available for election to the Board of Directors for three (3) year terms. In the case of duplicate ballot submissions, the ballot with the most recent date will be used and all others disqualified.

Please vote for up to and no more than four (4) candidates by placing a mark in the box next to your choice(s). Any ballot showing more than four (4) votes will be disqualified but the person voting will be contacted to provide the opportunity for re-submittal. Candidates are listed in alphabetical order.

Gloria Goodwin (Incumbent)

Jesse Green (Incumbent)

Victoria Jackson

Guadalupe Ramirez

Write In Nomination _____ Address _____

Write In Nomination _____ Address _____

All absentee/electronic ballots must provide the following information in its entirety to be qualified and accepted:

Printed Name: _____ Property Address _____

Phone: _____ Email: _____

Signature: _____ Date: _____

Please return this form no later than close of business on May 3, 2018 via mail, email scan or fax to:

Prestonwood Forest Maintenance Association, Inc.

c/o High Sierra Management

Po Box 940267

Houston, Texas 77094

Fax: 281-391-7913

Email: scarey@highsierramanagement.com

2018 ANNUAL MEETING OF THE MEMBERS

Prestonwood Forest Clubhouse

May 3, 2018

Proxy

I/We, (Please Print) _____, the
owner(s) of the property located at (please print) _____ affirm
that I/we hereby assign my/our proxy to: (Please Print) _____.

If there is no assignee named, I/we hereby assign my/our proxy to the Board of Directors of
the Prestonwood Forest Maintenance Association. I/We understand that if I/we so choose,
I/we may appear at the annual meeting and cast my/our ballot in person.

Signed _____

Signed _____

Date _____

Pursuant to the By-Laws of the Association, Directors are elected to the expiring positions on the
Board of Directors of the Prestonwood Forest Maintenance Association at each annual meeting of
the Members. A voting quorum of at least 10% of eligible Members is required, in person or by
proxy. All homeowners are allowed one vote per lot.

Return your proxy, no later
than May 3, 2018 to:

Prestonwood Forest Maintenance Association
C/O High Sierra Management
PO Box 940267
Houston, TX 77094-7267

Or send by Fax/Email to:

281-391-7913
scarey@highsierramanagement.com

Or log on to www.highsierramanagement.com and select "Association Websites" in the top right
hand corner to register and submit an Online Proxy.

****Proxies will be accepted up to the meeting being officially called to order.****